

## NATHAZARDS2021 VIRTUAL

### Attendee Guide

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#### Language

English is the official language throughout the meeting.

#### Platform

We will use the Zoom Conference Webinar Platform

Please note that several security features are being utilized to prevent unauthorised access.



### The NatHazards2021 Virtual Meeting is Free-for-All to attend!

The NatHazards2021 Virtual Meeting is happening from Mon-Wed, 20-22 Sep 2021, 07:00-11:00 GMT. The Plenary/Panel Sessions, Keynotes & Breakout Discussions will be conducted live on ZOOM Webinar.

Viewing of the Group Display Material will be conducted on Padlets (Display Material Viewing Link available from 20 Sep 2021).

Attendance requires pre-registration.

#### How to Register?

- You will need your user account to log on to [MARS](#) (the AOGS online portal)
- AOGS Members can access MARS using their current user accounts.
- New users can create a user account [here](#)
- Click on "Meeting Registration" under [author options](#) on the left menu, and follow the on-screen instructions to register for the conference

### For Authors who submitted a Display Material Abstract

For authors who would like to submit a Display Material abstract, a SGD75 abstract processing fee is required. The maximum limit is 2 abstracts per submitting author.

#### Submit Your Display Material Files to NatHazards Padlets by **Fri, 17 Sep 2021**

You will be able to upload up to two files:

1. ONE PDF File (consisting of 1 to 9 slides, with hyperlinks) and/or
2. ONE VIDEO file of <3 minutes (<250MB)

All display material files will be available for viewing for a specific time period from 20 Sep 2021 till 30 Nov 2021 only.



#### Display Material Format

- **PDF file tips:** Your PDF file can be what you want to make it and share with the audience. This might be ONE slide (in classic poster format) or up to NINE slides (with hyperlinking in it, so the reader can go back and forth easily between slides). For the longer format, we suggest you begin with a navigation slide, and each successive slide has a 'home' button so the reader can easily return to the navigation slide. You can add animations, or zoom-ins. Be imaginative, but don't overdo it so as not to clutter your presentation. Finally, ensure that the file size is not too large, as many accessing your material will be on low bandwidth.
- **Video file tips:** There are many software programmes where you can record yourself (via your WebCam) while speaking to a set of Powerpoint slides on your screen. Keep your message simple and ensure that your voice is clearly audible in the recording.

- All uploaded Display Material will be made available for viewing from Mon, 20 Sep 2021 via Padlets.
- Attendees can view and comment (online in writing) on the uploaded presentations during the dedicated Group Display Material viewing time (20-22 Sep 2021, 17:30-18:00 GMT). Display Material authors will answer and address comments.
- A dedicated ZOOM breakout room will also be assigned to each Display Material where both authors and attendees can interact via Video Conferencing. It is recommended for authors to put their available Date & Time (20-22 Sep 2021, 17:30-18:00 GMT).

### How to upload your Display Material files on Padlet?

- Save your file name(s) that you wish to upload with something meaningful (e.g., HuWang\_Multihazards\_Slides\_AOGS\_EGU\_Sep2021.pdf)\_
- Log-in with your email & password: <https://nathazards2021.meetmatt-svr.net/>
- On the left menu click on "Upload Presentation" to upload your file for your abstract. This function is auto-enabled for authors who completed their abstract submission.
- You will be redirected to the NatHazards2021 Padlet.
- Click on the (+) icon of the Padlet.
- Upload your presentation files and input the following information in the "Subject" field
  - Presentation Title
  - Author(s) Name & Affiliation (e.g., Hu et al., Singapore Univ.)

### Getting ZOOM Ready!

All participants who wish to participate in breakouts during the conference will require a Laptop or other mobile device with Camera & Microphone.

Below is a list of compatible browsers. Make sure they are updated to their latest versions

- Internet Explorer
- Edge
- Firefox
- Chrome
- Safari



### Audio/Sound

Avoid or minimize sounds in your background. Ensure that your voice can be heard loud and clear.

## **Code of Conduct**

Both the AOGS and EGU are committed to convening inclusive, safe, respectful, and collaborative meetings. All participants attending any meetings from these AOGS-EGU Joint Conference Series are expected to uphold this code of conduct.

### **Expected Behaviour**

- Be respectful, professional and collaborative to all staff and attendees when communicating orally or in writing.
- Communicate openly and value the diversity of views and opinions.
- Be objective in your written or oral comments and avoid personal attacks.
- Bullying, harassment, intimidation, and discrimination of any kind will not be tolerated.
- These rules are valid for the diverse content and interactions during NatHazards2021: display materials content and comments, presentations, discussions, and text-based chats.
- Photography, screenshot & recording are prohibited unless the presenter grants permission.

Attendees who persistently display unacceptable behaviour may be removed from the meeting and, depending on the specifics, may be banned from future AOGS/EGU meetings.